

Overview

TAI SOLARIN UNIVERSITY OF EDUCATION, IJAGUN

P.M.B. 2118, IJEBU ODE, OGUN STATE

**INVITATION FOR THE PRE-QUALIFICATION AND TENDER FOR YEAR 2015/2017
MERGED TETFUND INTERVENTION IN LIBRARY DEVELOPMENT TAI SOLARIN
UNIVERSITY OF EDUCATION, IJAGUN**

(1.0) INTRODUCTION

The Tai Solarin University of Education Ijagun, Ogun State invites competent/qualified contractors to submit technical competent/qualified contractors to submit Technical and Financial Bids for the under-listed Year 2015/2017 Merged TETFund Intervention Library Development.

(2.0) SCOPE OF SUPPLIES/WORKS

LOT 01

- (a) Procurement of Assorted Books
- (b) Reference Materials
- (c) Journals
- (d) Journal Rack

Lot 02

- (a) Ebscohost Database
- (b) Proquest Database
- (c) ICT **Components**: HP 22-COO 13NH 215 Inch
- (d) All in one Desktop Computer Silver J5005 1.5 GHZ,

- (e) Processor 4GB RAM ITB HDD Graphics Windows 10 PRO
- (f) Stand type split Air conditioned Unit 2HP
- (g) 18 Industrial Wall Fan
- (h) Library Furniture; Double Sided Library Book Shelves
- (i) ICT Metal Shelves Brunzneel Double sided statics Shelves made from Alloy Steel Heights 2000mm Depth 600mm and Length 1000mm
- (j) Reading Tables 4-in-1 Reading Carrels 80cm*80cm Grey Colour
- (k) Chairs: Indoor/Outdoor Contoured Folding Chair
- (l) Computer Stands

(3.0) ELIGIBILITY REQUIREMENTS

Prospective Contractors are required to submit the following document for pre-qualification

- (i) Evidence of Incorporation of Business Name Registration with Corporate Affairs Commission (C.A.C)
- (ii) Evidence of Tax Clearance Certificate for the last three (3) years valid till 31st December, 2020.
- (iii) Evidence of current Pension Compliance Certificate valid till 31st December, 2020
- (iv) Evidence of compliance with Industrial Training Fund (ITF) Certificate valid till 31st December, 2020,
- (v) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2020;
- (vi) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 30/06/2020 or valid Certificate issued by BPP
- (vii) Sworn Affidavit disclosing whether or not any officer of the relevant committees of Tai Solarin University of Education or the Bureau of Public Procurement is a former or

present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;

(viii) Company's Audited Accounts for the last three (3) years -2017, 2018, 2019;

(ix) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;

(x) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;

(xi) Lot 2: Evidence of current accreditation/registration with National Information Technology Development Agency (NITDA) and Computer Professionals Registration Council of Nigeria;

(xii) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by Furthermore, the reverse of etch seated envelope should bear the name and address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

Note: The pre-qualification documents must be sequentially arranged as specified in 3.0 above.

(4.0) COLLECTION OF TENDER DOCUMENTS

Complete set of bidding documents may be purchased by interested bidders upon payment of a non-refundable tender fee of Ten thousand Naira (N10,000.00) only for each lot with a certified Bank Draft in favour of Tai Solarin University of Education, Ijagun.

The bidding documents can be collected by hand on demand from the Registrar's office.

(5.0) SUBMISSION OF TENDER DOCUMENTS

Prospective bidders are to submit bid for each of the Lot desired , two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or 'Financial Bid". Thereafter, put the two seled envelopes together in a bigger sealed envelope should bear the name and address of the bidder and drop in the designated Tender Box not later than 12:00 noon on Monday, **20 July, 2020**.

(6.0) OPENING OF TECHNICAL BIDS

Only the technical bids will be opened immediately after the deadline for submission at 12:00 noon on Monday 20, July 2020 at the University Council Chambers in the presence of bidders or their representatives, while the Financial will be kept un-opened. Please, ensure that you sign the Bid Submission Register as the University will not be held liable for misplaced or wrongly submitted bids. The technical bid opening is subject to COVID 19 guidelines.

(7.0) GENERAL INFORMATION

- (a) Bids must be in English Language and signed by an official authorized by the bidder;
- (b) Bids submitted after the deadline for submission would be returned un-opened;
- (c) Bidders should not bid for more than one (1) Lot;
- (d) All costs will be borne by the bidders;
- (e) Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened;
- (f) The University is not bound to pre-qualified any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

SIGNED

TUNDE ODUWOLE

A.G. REGISTRAR